



General Terms and Conditions

FoodLab Rental

Scope

These General Terms and Conditions govern the business relationship between BRIDGE and the client/lessee (hereinafter referred to as the Partner). Any deviating General Terms and Conditions of the Partner are not applicable.

Conclusion of contract, Contracting Party, contractual liability

Acceptance of the order shall be made verbally, by telephone or in writing (or electronically by e-mail) and shall only be valid upon written confirmation by BRIDGE.

Unless any discrepancies are reported within five working days, the order confirmations shall be deemed binding.

If the Partner is not the Contracting Party itself, and the order is made for a third party as Contracting Party, the Partner shall be jointly and severally liable with the Contracting Party for all obligations stipulated in the contract.

Offer

The preparation of offers is free of charge, unless otherwise agreed. Price offers are valid for 30 days.

Prices / rates

The rates are set out in the price offer or the contract between BRIDGE and the Partner. The rental prices listed on the website www.bridgezurich.ch serve as the basis. Prices may vary if agreed in writing.

Additional services / resources

1. Reserved rooms are only made available to the Partner for the period agreed in writing.
2. If the agreed start and end times of the event are modified without the prior written consent of BRIDGE, BRIDGE shall be entitled to charge additional fees for the deployment of staff and the use of the premises and equipment, unless BRIDGE is responsible for the modified times.
3. If the event participants do not pay their personal costs, the Partner shall be jointly and severally liable with the event participants.
4. The use of the Partner's own electronic equipment on BRIDGE's electricity network requires the latter's consent. Any malfunctions or damage to BRIDGE's technical equipment caused by the use of the Partner's equipment shall be at the expense of the Partner.

Payment terms

Invoices will be issued at the latest by the end of the month following the event. Invoices are to be paid within 30 days.

Services, prices, payment

1. The Contractual Party is obliged to pay the prices agreed for these services. This also applies to services and expenses owed by BRIDGE to third parties in connection with the event.
2. Drinks will be charged according to actual consumption, unless otherwise agreed. Partially consumed bottles are considered to be fully consumed.
3. The agreed prices include the respective statutory VAT. If there is a VAT adjustment after the conclusion of the contract, the VAT rate applicable at the time of the provision of the service shall apply.
4. BRIDGE is entitled to request an advance payment in a reasonable amount at any time.

Amendments

1. Any amendments or additions to the present contract shall be valid only if made in writing and signed by both parties.
2. For events at which food and beverages are served, the actual number of participants may be a maximum of 10% below the number stated in the event contract, regardless of when the number of participants diminished.
3. The Partner is obliged to inform BRIDGE of the final number of participants at the latest five working days before the start of the event.
4. In the event of an increase in the number of participants, the invoice shall be based on the actual number of participants.

Cancellation

Cancellations must be notified in writing. In the event of cancellations, the following costs will be charged per booking:

- up to one month before the event no costs
- up to 10 days before the event 50%
- up to five days before the event 75%
- five days or less before the event 100%

Withdrawal of BRIDGE / Right of referral

1. Should the advance payment not be made even after expiry of a reasonable grace period allowed by BRIDGE, BRIDGE shall be entitled to withdraw from the contract.
2. Furthermore, BRIDGE shall be entitled to withdraw from the contract for objectively justified reasons, for example if:
 - a. Force majeure or other circumstances beyond BRIDGE's control make performance of the contract impossible.
 - b. Events are booked under misleading or false statements of material facts, e.g. relating to the Partner or purpose.
 - c. BRIDGE has reasonable grounds to believe that the event may jeopardise the smooth running of the business, the safety or the public reputation of the company.
 - d. The Partner allows third parties to use the rented premises without BRIDGE's consent.
 - e. Any disturbance of normal operations or damage to the infrastructure is to be expected or has already occurred.
 - f. BRIDGE's house rules or housekeeping's instructions have been disregarded.
 - g. The planned events are in competition with BRIDGE'S offers.
3. If BRIDGE exercises its right of withdrawal or referral, the Partner shall not be entitled to claim damages from BRIDGE.

Use of the premises

1. It is standard to provide four seating /room setting scenarios (see appendix) which must be indicated at least one week before the rental. Different seating from these scenarios is possible and can be arranged. Such settings are charged at a flat rate of CHF 100.
2. The arrangement of the tables may be changed, but the tables must be put back in their original position at the end of each event.
3. The Partner is obliged to handle food in a non-wasteful and responsible manner.
4. The kitchen infrastructure may only be used by the Partner if this has been agreed in writing, instructions for the equipment have been provided by BRIDGE and the relevant fee is applied.

Liability of the Partner for damages

1. The Partner shall leave the rooms, infrastructure and furniture in the same condition as they were found on arrival.
2. The Partner shall be liable for all damage to buildings or inventory it, or the event participants, visitors or its employees and subcontractors cause.
3. If, at the discretion of BRIDGE, there is exceptional soiling which requires special cleaning or additional waste collection, BRIDGE shall make the appropriate arrangements and invoice the Partner for any additional expenditure.
4. The Partner is responsible for ensuring that the number of persons admitted does not exceed the indicated capacity of the room. The maximum numbers indicated by BRIDGE are binding in this regard. The Partner is responsible for complying with all the safety regulations (no blocking of emergency exits, adhering to non-smoking requirements, etc.). In the event of an infringement, BRIDGE declines all liability.

5. All defects, damage or malfunctions of any kind must be reported to the housekeeping service as soon as possible.
6. Repair work is the sole responsibility of BRIDGE.
7. Any wilful damage to the building, furniture or inventory shall give rise to liability for damage.

Items brought along by the Partner

1. The Partner is responsible for ensuring that any decorations or other materials brought along to the event comply with fire safety requirements. The installation and attachment of objects must be agreed with BRIDGE beforehand, owing to the risk of damage.
2. The packaging materials, exhibition or other items brought along must be removed and nothing should be left behind at the end of the event. If the partner fails to do so, BRIDGE may remove and store the items at the Partner's expense.
3. Smoke machines, open fires and highly flammable materials are not permitted. In the event of non-compliance, any costs for the deployment of rescue services will be charged to the partner.

Renter services

1. BRIDGE shall provide the services described in the offer on the agreed dates. Insofar as preliminary services by the Partner are agreed for the provision of the service (such as advance payments) or the cooperation of the Partner is agreed or required, BRIDGE shall only be obliged to provide the service to the extent that the Partner fulfils its obligations to cooperate or make advance payments.
2. BRIDGE may carry out additional services on condition of receiving a written order from the Partner. Services that are not included in the offer are to be paid for separately by the Partner in any case.
3. The Partner's instructions to BRIDGE within the scope of carrying out the order shall only be binding if they are made in writing or confirmed by BRIDGE in writing. BRIDGE is not obliged to comply with any instructions that may significantly delay or complicate the provision of the service or cause significant additional expense.
4. BRIDGE undertakes to proceed in a diligent manner when carrying out the order. When selecting food and drinks, emphasis is placed on flawless quality.

Services

The following services or infrastructure are included in the fee rate:

- Fixed screen (without PC)
- Flip charts
- Wi-Fi

Other services on request. Prices as per the fee overview (see appendix).

The following ancillary services are included in the rental price: heating, power supply and basic lighting.

Miscellaneous

1. The Partner may, with BRIDGE's consent, use BRIDGE's names and trademarks when promoting its event.
2. The house rules are an integral part of these General Terms and Conditions.

Final provisions

Amendments or additions to the contract or these GTC shall only be deemed effective if they are made in writing. Unilateral amendments or additions by the Partner shall be deemed invalid.

Compliance with the provisions

The Partner is responsible for ensuring that the applicable provisions are observed by all participants at the event, and that the instructions of the housekeeping staff are followed.